



**QUEENSLAND
TEACHERS' UNION**
OF EMPLOYEES

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QTU notices

A UNION REPRESENTATIVES IN SCHOOLS

Nominations are hereby called for Union Representatives in schools/workplaces.

The staff of a school/workplace are entitled to elect two Union Representatives where up to 15 are appointed to the staff, and an additional Union Representative for each additional 15 members or part thereof. Provided that no fewer than 50 per cent of the Union Representatives at a school or workplace shall be female if sufficient female candidates nominate for the positions.

Where more than one nomination is received for the position and there are not sufficient positions available and where a school already has an allocation of additional Union Representatives, or the General Secretary determines not to grant an additional allocation, an election will be held between the current Union Rep team and those nominated. In such circumstances, the General Secretary will advise the existing Workplace Reps of the nominations of representatives more than the school's allocation and of their intention to conduct an election.

Should existing Representatives, or any duly nominated Representatives, wish not to participate in the election, the General Secretary will treat this advice as a request to resign from the position, or to withdraw their nomination.

Following this process, members at the workplace will be advised of the intent to conduct an election for the Representative team.

The rule requiring at least 50 per cent of the Union Representatives in a workplace to be female; and a First Nations member (should one nominate) will continue to apply in these circumstances.

Elections caused under this section will only occur once in a three-year period.

Where ballot is necessary, the optional preferential method of voting shall be used.

Nominations by candidates for the position of Union Representative shall be in writing and shall be signed by the candidate.

Nominees must exhibit:

- support for QTU member working conditions and directives
- involvement in QTU activities, e.g. legal seminars, QTEC training days
- involvement in QTU structures, e.g. Committee member
- continuity in their QTU membership.

If nominating for the above position, please fill out the form on page four of this supplement.

K UNION REPRESENTATIVES IN TAFE BRANCHES

Nominations are hereby called for Union Representatives in TAFE branches.

The staff of the TAFE branch shall elect up to five (5) Union Representatives to represent appropriate sections of the branch.

Each branch will decide in which locations Union Representatives should be located.

Where more than five (5) nominations are received for these positions and a ballot is necessary, the optional preferential method of voting shall be used.

Nominations by candidates for the position of Union Representative shall be in writing and shall be signed by the candidate.

If nominating for the above position, please fill out the form on page four of this supplement.

C BRANCH OFFICERS FOR 2023

Nominations are hereby called for the following Branch Officer positions for remainder of the one (1) year term ending 31 December 2023:

CALOUNDRA: Women's Contact; CAMP HILL: Secretary; CAPALABA: Vice-President, Women's Contact; CAPE AND GULF: Vice-President; CASSOWARY COAST: President, Vice-President, Secretary; CLEVELAND: Women's Contact; CURTIS COAST: President, Vice-President; DECEPTION BAY: Women's Contact; GEEBUNG: Secretary, Women's Contact; GOLD COAST CORRIDOR: Vice-President, Secretary; GUGINGIN: Vice-President; HINCHINBROOK: Vice-President; LOGAN WEST: President, Secretary, Women's Contact; MACKAY NORTH: Vice-President; MT COOT-THA: President, Secretary, Women's Contact; MULGRAVE: Secretary; NARANGBA VALLEY: Secretary, Women's Contact; NOOSA DISTRICT: Women's Contact; NORTH BURNETT: Secretary, Women's Contact; NORTH EAST BRISBANE: Women's Contact; NORTHERN TABLELANDS: Vice-President, Women's Contact; PINE RIVERS NORTH: Vice-President, Secretary, Women's Contact; PINE RIVERS SOUTH: President, Women's Contact; REDCLIFFE: Women's Contact; REDLANDS: Women's Contact; ROSS: Vice-President; RUNCORN: Women's Contact; SHERWOOD: Vice-President; SPRINGWOOD EAST: Secretary; SUNNYBANK: Secretary; THOZET: Vice-President, Women's Contact; TORRES STRAIT: President; TOWNSVILLE: Secretary; WOODRIDGE: President, Secretary, Women's Contact.

If nominating for any of the above positions,

please fill out the form on page four of this supplement.

I TAFE BRANCH OFFICERS - TAFE DIVISION 2023

Nominations are hereby called for the following Branch Officer positions for the remainder of the one (1) year term ending 31 December 2023:

ACACIA RIDGE (SKILLS TECH): Secretary; BAYSIDE: President, Vice-President, Secretary, Women's Contact; BRACKEN RIDGE: President, Vice-President, Secretary, Women's Contact; BRACKEN RIDGE (SKILLS TECH): President, Vice-President, Secretary, Women's Contact; BRISBANE SOUTH: President, Vice-President, Secretary, Women's Contact; BUNDABERG: Women's Contact; BUNDAMBA: President, Vice-President, Secretary; CABOOLTURE: President, Vice-President, Secretary, Women's Contact; CAIRNS: Secretary; DARLING DOWNS: President, Vice-President, Secretary, Women's Contact; EAGLE FARM (SKILLS TECH): President; GROVELY: President, Vice-President, Secretary, Women's Contact; MARYBOROUGH: Women's Contact; MOUNT ISA: President, Vice-President, Secretary, Women's Contact; PIMLICO: Women's Contact; QLD CENTRAL CQU: Women's Contact; TOOWOOMBA: President, Vice-President, Secretary, Women's Contact; TQOL: President, Vice-President, Secretary, Women's Contact.

If nominating for the any of the above positions, please fill out the form on page four of this supplement.

L FIRST NATIONS CONTACT - BRANCH FOR 2023

Nominations are hereby called for the following First Nations Contact - Branch for the remainder of the one (1) year term ending 31 December 2023:

BALONNE, BAWI YUMBIN, BEAUDESERT, BEENLEIGH, BENOWA, BLACKWATER, BORDER, BRISBANE CENTRAL, BROWNS PLAINS, BUNDABERG NORTH, BUNDABERG SOUTH, CALLIDE & DAWSON VALLEYS, CALLIUNGAL, CALOUNDRA, CAMP HILL, CAPALABA, CAPE AND GULF, CENTENARY, CENTRAL HIGHLANDS, CHERMSIDE, CLEVELAND, CURTIS COAST, DALBY, DARLING DOWNS CENTRAL, DARLING DOWNS NORTH, DARLING DOWNS SOUTH, DECEPTION BAY, EAST BRISBANE, FASSIFERN, FERNY GROVE, FITZROY, GEEBUNG, GOLD COAST CORRIDOR, GOLD COAST EAST, GOLD COAST SOUTH, HINCHINBROOK, INALA DISTRICT, IPSWICH CENTRAL, IPSWICH EAST, IPSWICH WEST, KAWANA, KEPPEL, LEICHHARDT, LOCKYER, LOGAN WEST, LOWER BURDEKIN,

MACGREGOR ROCHEDALE, MACKAY, MACKAY NORTH, MALENY, MAROOCHYDORE, MARYBOROUGH, MERRIMAC, MORAYFIELD, MT COOT-THA, NAMBOUR, NARANGBA VALLEY, NERANG, NOOSA DISTRICT, NORTH BURNETT, NORTH EAST BRISBANE, NORTH KENNEDY, PEAK DOWNS, PINE RIVERS NORTH, PINE RIVERS SOUTH, REDLANDS, ROSS, RUNCORN, SHERWOOD, SOUTH BRISBANE, SOUTH WESTERN QUEENSLAND, SOUTHPORT, SPRINGWOOD EAST, STANTHORPE, SUNNYBANK, THE GAP, THREE PINES, TORRES STRAIT, TOWNSVILLE, WARREGO, WARWICK, WESTERN DOWNS, WHITSUNDAY, WOODRIDGE, WOOLLOOWIN, WYNNUM.

If nominating for any of the above positions, please fill out the form on page four of this supplement, including the declaration of Indigenous status if not previously provided.

L FIRST NATIONS CONTACT - TAFE BRANCH FOR 2023

Nominations are hereby called for the following First Nations Contact - TAFE Branch for the remainder of the one (1) year term ending 31 December 2023:

ACACIA RIDGE (SKILLS TECH), BAYSIDE, BRACKEN RIDGE, BRACKEN RIDGE (SKILLS TECH), BRISBANE SOUTH, BUNDABERG, BUNDAMBA, CABOOLTURE, CAIRNS, DARLING DOWNS, GLADSTONE CQU, GOLD COAST, GROVELY, MACKAY CQU, MARYBOROUGH, MOUNT ISA, NAMBOUR, PIMLICO, QLD CENTRAL CQU, SOUTHBANK, TOOWOOMBA, TQOL.

If nominating for any of the above positions, please fill out the form on page four of this supplement, including the declaration of Indigenous status if not previously provided.

L FIRST NATIONS CONTACT - AREA COUNCIL

Nominations are hereby called for the following First Nations Contact - Area Council positions for remainder of the three (3) year term commencing 1 April 2022:

GOLD COAST AREA COUNCIL, LOGAN REDLANDS AREA COUNCIL, METROPOLITAN CENTRAL AREA COUNCIL, METROPOLITAN NORTH AREA COUNCIL, METROPOLITAN SOUTH AREA COUNCIL, NORTH QUEENSLAND AREA COUNCIL, SOUTH QUEENSLAND AREA COUNCIL, SUNSHINE COAST AREA COUNCIL.

If nominating for any of the above positions, please fill out the form on page four of this supplement, including the declaration of Indigenous status if not previously provided.

D AREA COUNCIL WOMEN'S CONTACTS

Nominations are hereby called for the following Area Council Women's Contact positions for remainder of the three (3) year term commencing 1 April 2022:

LOGAN REDLANDS AREA COUNCIL, METROPOLITAN CENTRAL AREA COUNCIL, METROPOLITAN NORTH AREA COUNCIL, METROPOLITAN SOUTH AREA COUNCIL, METROPOLITAN WEST LOGAN AREA COUNCIL, SOUTH QUEENSLAND AREA COUNCIL.

If nominating for any of the above positions,

please fill out the form on page four of this supplement.

F QCU UNIONS FOR REFUGEES WORKING COMMITTEE

Nominations are hereby called for two (2) QTU nominees to the Queensland Council of Union's Unions for Refugees Working Committee for the one (1) year term commencing 1 January 2024. The committee's primary objective is to advocate for the rights of refugees in line with Australia's humanitarian obligations and to develop and maintain relationships with community organisations operating with the refugee rights sphere. Meetings may be held up to ten times per year.

Election to be by Council.

If nominating for the above position, please fill out the form on page four of this supplement.

G QTU NOMINEES - PROMOTION SELECTION PANELS

The QTU is represented by nominees on all promotion selection panels for classified teaching positions.

Nominees must exhibit:

- support for QTU member working conditions and directives
- involvement in QTU activities, e.g. legal seminars, QTEC training days
- involvement in QTU structures, e.g. Committee member
- continuity in their QTU membership
- previous completion of QTU promotion panel training or a commitment to undertake QTU promotion panel training

DECLARATION OF FIRST NATIONS STATUS

Nominees for First Nations positions are required to submit, along with their nomination, a declaration of their First Nations status (unless previously provided) as follows:

I (insert name) DO SOLEMNLY AND SINCERELY DECLARE THAT:

1. I am of Aboriginal and/or Torres Strait Islander* descent; and
2. I identify as an Aboriginal person/Torres Strait Islander*; and
3. *I am accepted as such by the # _____ Community in which I currently live; or
4. *I am accepted as such by the # _____ Community in which I formerly lived for _____ years.
5. Country or Language group _____

(* Delete whichever is not applicable) (# Insert name of Community)

I make this solemn declaration by virtue of the Oaths Act 1867 and conscientiously believing the statements contained in this declaration to be true in every particular.

Signature _____ Declared at _____ this ____ day of ____ 20____

Before me _____
(signature of person before whom the declaration is made)

(title of person before whom the declaration is made e.g. School Principal, Justice of the Peace, Commissioner for Declarations, solicitor or other profession as listed in the Oaths Act 1867)

QTU/AEU(Q) Collection Statement

In the event of a dispute concerning the First Nations status of a member, a member may be required to provide supporting documentation.

QTU/AEU(Q) Collection Statement

1. For all matters relating to personal information collected about an individual covered by the Privacy Act (1988), the individual will need to write to the General Secretary, QTU, PO Box 1750, Milton 4064.
2. You may gain access to personal information about you, held by the QTU.
3. The information is collected to ascertain your eligibility to be elected to an identified position.
4. The Union will not disclose this information to any outside bodies.

- hold a promotional position

Upon receipt of nominations, advice will be sought from QTU branches via the Organiser on the suitability of nominees, prior to the final decision on endorsement by State Council. Please note that nominating for this position does not automatically make you eligible to hold the position as of the closing date. Nominees (if endorsed by the branch and Executive) must be ratified by Council (which meets quarterly) before they are eligible to undertake the duties of a Promotion Selection Panel position holder.

If nominating for the above position, please fill out the form on page four of this supplement.

E AWARDS COMMITTEE

Nominations are hereby called for one (1) member of the Awards Committee for the remainder of the three (3) year term ending May Council 2026 or such other term as determined by Council/Conference.

The Committee makes recommendations to Council or Executive on nomination of members or former members for Australian honours, Life Membership of the QTU and QTU Service Awards. A nominee for a position on the Awards Committee must be a member of Council.

Election to be by Council.

If nominating for the above position, please fill out the form on page four of this supplement.

E GANDU JARJUM – FIRST NATIONS EDUCATION COMMITTEE

Nominations are hereby called for the following members of Gandu Jarjum (First Nations Education Committee) for the remainder of the three (3) year term ending May Council 2026 or such other term as determined by Council/Conference:

North Queensland – one (1) delegate

TAFE Division – one (1) delegate

General Division – one (1) delegate who is a First Nations member elected to the committee following the filling of delegate positions from the relevant geographic areas and/or sector.

At least two (2) of the delegates on Gandu Jarjum must be Torres Strait Islander members. Unless already provided, nominees for positions on Gandu Jarjum will be required to submit, along with their nomination, a declaration of their First Nations status (see form on page two of this supplement). Members of Gandu Jarjum will be those who identify as First Nations peoples.

The Committee will meet at least four times a year. These meetings will be face to face, however at least one or more of these meetings may be held outside Brisbane subject to travel arrangements. Meetings will be scheduled for weekends or other non-working. All other meetings of the Committee will be held via teleconference.

Election to be by Council.

If nominating for the above position, please fill out the form on page four of this supplement

F PROFESSIONAL EXPERIENCE ADVISORY COMMITTEE, JAMES COOK UNIVERSITY (CAIRNS CAMPUS)

Nominations are hereby called for one (1) Union Representative on the Professional Experience Advisory Committee, James Cook University (Cairns Campus) for the two (2) year term beginning 1 January 2024.

The committee meets approximately four times per year to advise and review policy and procedures for the school experience program and to maintain close liaison and facilitate integration between schools, the university and employing authorities.

Election to be by the relevant Area Council.

If nominating for the above position, please fill out the form on page four of this supplement.

F PROFESSIONAL EXPERIENCE ADVISORY COMMITTEE, JAMES COOK UNIVERSITY (TOWNSVILLE CAMPUS)

Nominations are hereby called for one (1) Union Representative on the Professional Experience Advisory Committee, James Cook University (Townsville Campus) for the two (2) year term beginning 1 January 2024.

The committee meets approximately four times per year to advise and review policy and procedures for the school experience program and to maintain close liaison and facilitate integration between schools, the university and employing authorities.

Election to be by the relevant Area Council.

If nominating for the above position, please fill out the form on page four of this supplement.

E WORK HEALTH AND SAFETY COMMITTEE

Nominations are hereby called for eight (8) members of the Work Health and Safety Committee, one of whom will be someone who identifies as a First Nations person, where one nominates, for the remainder of the three (3) year term ending May Council 2026 or such other term as determined by Council/Conference.

Where nominations are received from the relevant classifications or roles, representation on the WHSC will include at a minimum: 1 x special school leader, 1 x primary school leader, 1 x secondary school leader, 1 x outdoor education leader, 1 x P-10/P-12 school leader, 1 x teaching principal, 2 x elected school-based health and safety representatives, 1 x secondary head of department, 1 x primary head of department curriculum and 1 x practising teacher from high-risk curriculum areas such as industrial technology and design, food studies/hospitality, agriculture or outdoor education.

The Committee will usually meet quarterly (or more frequently if required) after school hours at The Teachers' Building, Milton and/or online. The Committee is responsible for matters pertaining to the *Work Health and Safety Act (2011) Qld*, particularly growing an explicit physical and psychosocial safety

culture, promoting mechanisms to embed safe systems of work including appropriate WHS consultation practices, effective WHS responses to occupational violence and aggression, effective incident reporting systems and other emerging issues. Teleconference facilities will be available for those members who live outside the South-East corner of Queensland. The Committee will meet face to face as required for policy workshops in the lead up to Biennial Conference, subject to the approval of senior officers.

Election to be by Council.

If nominating for the above position, please fill out the form on page four of this supplement. Please advise if you hold one of the above-mentioned classifications when submitting your nomination.

F APPLICANT REVIEW PANEL

Nominations are hereby called for one (1) nominee from the special education sector as QTU special education sector representative to the Applicant Review Panel for the remainder of the three (3) year term ending 31 December 2025.

The Applicant Review Panel is a joint Union/department panel which receives applications from classified officers for relocation, as a result of either displacement or compassionate circumstances or following remote service. The panel assesses the eligibility of applicants for relocation and makes recommendations to the Vacancy Review Panel.

Election to be by Council.

If nomination for the above positions, please fill out the form on page four of this supplement.

F YALUKIT YULENDJ (AEU NATIONAL ABORIGINAL & TORRES STRAIT ISLANDER EDUCATION COMMITTEE) (TAFE DIVISION)

Nominations are hereby called for one (1) QTU TAFE candidate of First Nations descent, to be endorsed as the AEU National Aboriginal and Torres Strait Islander Education Committee (TAFE Division) Federal Delegate for the two (2) year term commencing 1 January 2024.

Election to be by TAFE Council.

If nominating for the above position, please fill out the form on page four of this supplement. Nominees will be required to submit, along with their nomination, a declaration of their indigenous status (unless previously provided) See form on page two of this supplement.

Nomination form for QTU positions



If applying for more than one position, separate nomination forms must be submitted or they will be ruled out of order.

25 August 2023

**PLEASE INDICATE BELOW
[TICK ONE BOX ONLY] WHICH
POSITION TYPE YOU ARE
APPLYING FOR.**

**Acknowledgement sent via
email.**

☐ **A** UNION REPRESENTATIVES
IN SCHOOLS/
WORKPLACES

☐ **C** BRANCH POSITIONS

- Branch President
- Branch Vice-President
- Branch Secretary
- Branch Women's Contact

☐ **D** AREA COUNCIL WOMEN'S
CONTACTS

☐ **E** UNION STANDING
COMMITTEES

☐ **F** QTU REPRESENTATIVES
ON OUTSIDE BODIES

☐ **G** QTU NOMINEES:
PROMOTION SELECTION
PANELS

☐ **I** TAFE DIVISION:
BRANCH POSITIONS

- Branch President
- Branch Vice-President
- Branch Secretary
- Branch Women's Contact

☐ **K** TAFE DIVISION: UNION
REPRESENTATIVES

☐ **L** FIRST NATIONS
CONTACTS (including
declaration of First Nations
status)

- branches
- TAFE branches
- Area Councils

■ CANDIDATE: (ALL POSITIONS)

I, _____
(Insert full name in BLOCK LETTERS)
a financial member of the Queensland Teachers' Union, am a nominee for the position of (print
clearly the position sought and include branch, school or workplace where applicable)

and DO HEREBY AGREE to act if elected.

☒ _____ (signature of candidate)

My preferred name is: _____

My membership no. is: _____ My branch is: _____

My work e-mail address is: _____

My preferred e-mail address is (if different from work): _____

My home number is _____ My mobile number is _____

■ NOMINATORS (C, D, E, F, G, I, L ONLY)

Nominations must be in writing in the following form and must be signed by two (2) or more financial members of the Union and by the candidate. Nominators for branch positions (C,I,L) must also be financial members of the branch. Nominators for Area Council Women's Contact and First Nations Contact must also be branch delegates to Area Council and/or members of Gandu Jarjum.

We, the undersigned, financial members of the Queensland Teachers' Union, DO HEREBY NOMINATE the above member.

Member No. (if known)	Signature of nominator	Full Name (BLOCK LETTERS)
_____	_____	_____
_____	_____	_____
_____	_____	_____

■ CANDIDATE ADDITIONAL INFORMATION: (E, F, G ONLY)

It would be appreciated if candidates would provide a resumé (attach separately) of Union activities (maximum 250 words) under the following headings where applicable: (1) Present teaching position (2) Academic qualifications (3) Union experience at (a) branch or Area Council level; (b) Council level; (c) Committee level; (d) Executive level; (e) and , if the candidate wishes, a "policy" statement.

Declaration of First Nations status, if applicable (please tick):

☐ attached ☐ previously provided

I FURTHER AGREE to:

- follow Union policy and directives if elected
- that should I cease to be a member of the Union or should I be requested by a decision of the Council of the Union to resign from the position, I will resign.

☒ _____ (signature of candidate)

■ CANDIDATE ADDITIONAL INFORMATION: (G ONLY)

My support for the QTU has been demonstrated through the following (please tick):

- | | |
|--|---|
| <input type="checkbox"/> Followed all past QTU directives | <input type="checkbox"/> Involvement in QTU State Council |
| <input type="checkbox"/> Strong supporter of the QTU at school and/or district level | <input type="checkbox"/> Involvement in QTU Committee |
| <input type="checkbox"/> Attended QTU branch meetings | <input type="checkbox"/> Involvement in QTU campaigns |
| <input type="checkbox"/> Involvement in QTU Area Council | <input type="checkbox"/> Other (please specify) _____ |

Nominations must be lodged with the Returning Officer, Queensland Teachers' Union on or before **noon on Monday 25 September 2023**. Postal address: PO Box 1750, Milton QLD 4064 or email: qtu@qtu.asn.au