

### Letter of Exchange

The Department of Education and the Queensland Teachers' Union (QTU) agree to the following points of clarification for the matter contained within the *Department of Education State School Teachers' Certified Agreement 2019* (the Agreement).

#### Executive Principals (Special Purpose)

- In accordance with *Schedule 3 – Promotional Position Classification Structure Transition Arrangement*, Executive Principals were translated to Level 10 and remunerated at Step 2, effective 1 July 2019. The translation of Executive Principals (Special Purpose) is further subject to the terms of this Letter of Exchange.
- The parties agree that the translated Executive Principals (Special Purpose) are fixed-term in nature and the current incumbents are to retain their fixed-term end dates:
  - as per their immediately preceding s122 contract; or
  - as otherwise extended by agreement. Such extension must be by written agreement between the parties prior to the current fixed-term end date and must be an extension to the incumbent's Executive Principal (Special Purpose) role in the same location.
- The parties agree that upon the fixed-term end date, the translated Executive Principals (Special Purpose) will be substantively appointed and relocated to a school that is either:
  - at their classification level (at which they would have been employed prior to entering the s122 contract) plus one; or
  - at the assessed classification level of the school at which they are currently undertaking the role of Executive Principal (Special Purpose);whichever is greater.
- New Executive Principal (Special Purpose) appointments will be managed as a Higher Duties Arrangement to Level 10.

The department will publish this signed Letter of Exchange with the *Department of Education State School Teachers' Certified Agreement 2019* on the Department's OnePortal page.